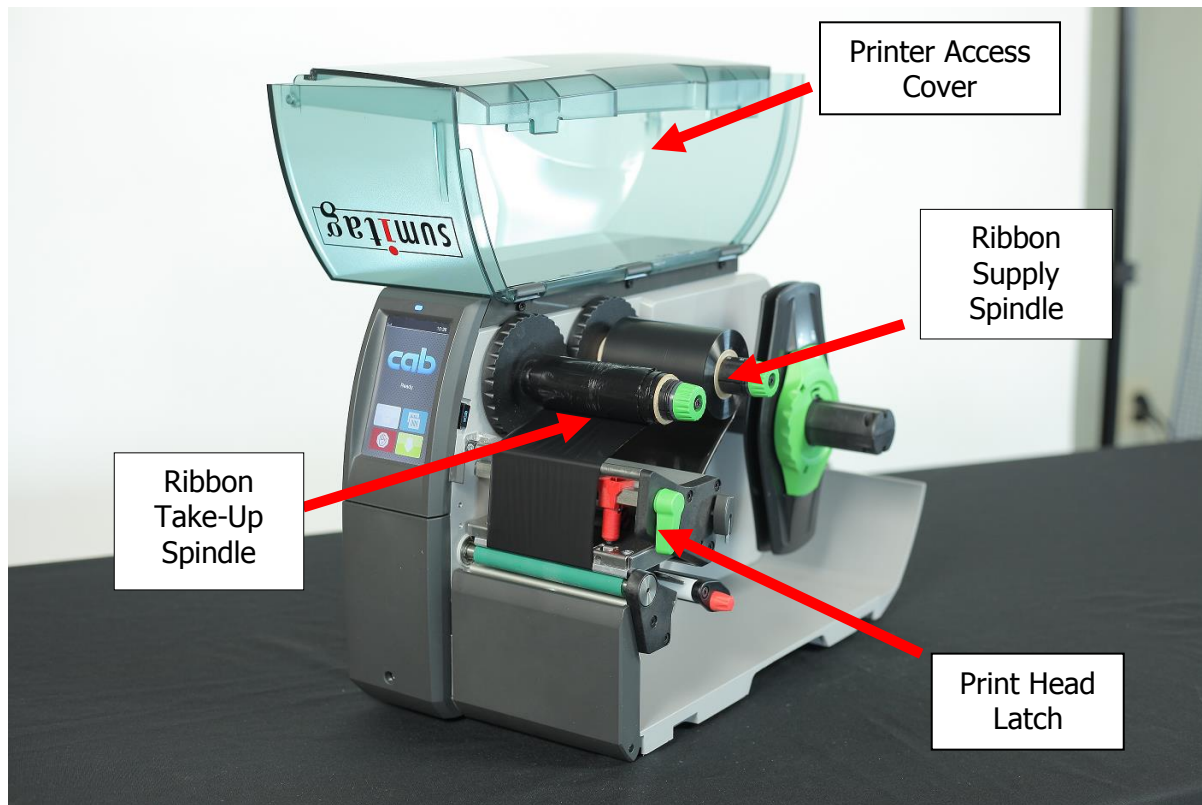


Installing Ribbon on a Sumitag SS Printer



1. Open the **Printer Access Cover**.
2. Rotate the **Print Head Latch** counter-clockwise to open the print head module.
3. Unwrap the ribbon, and place the **Ribbon Supply Roll** on the **Ribbon Supply Spindle** located towards the back of the printer. Slide the core all the way to the back of the spindle.
4. Place the **Ribbon Take-up** core on the **Ribbon Take-Up Spindle**, located towards the front of the printer. Slide the core all the way to the back of the spindle.
5. Route the ribbon under the print head mechanism and around the back of the **Ribbon Take-Up Core**, then attach with tape to the **Ribbon Take-Up Core**.
6. Tighten ribbon by manually rotating the **Take-Up Core** counter-clockwise.
7. To ensure proper ribbon operation, make sure that the ribbon is wound with the ink side out, feeds off the back of the **Ribbon Supply Spindle**, runs under the print head, and is re-wound on the Take-Up spindle starting from the back.

When properly loaded, the **Ribbon Supply** will rotate clockwise and the **Ribbon Take-Up** will rotate counter-clockwise.

Proper ribbon loading technique is also shown on the diagram inside the **Printer Access Cover**.